

**C6 – APPLICATION AND INDEMNITY**

This form must be completed in respect of all adults (18 years and older) participating in activities and events
Page to be initialled by Adult Leader

PLEASE PRINT CLEARLY**2 Pages****PART 1 – Details of events**

Type of Event:		
Venue:	From:	To:
Person in Charge:	Contact Number:	

PART 2 – Personal details

Surname:		Name/s:	
ID Number:		Date of Birth:	
Home Address:			Postal Code:
Postal Address:			Postal Code:
Home Phone:	Cell Phone:	Work Phone:	
Email:	Fax:		
Region:	District:	Unit:	
Position in Guiding:	ARE YOU A FULLY PAID UP MEMBER OF GIRL GUIDES South Africa?	If YES , to whom did you pay your membership contribution for the current year? If NO , please pay the current membership contribution amount to the coordinator of this event.	

PART 3 – Health and medication

Known health problems:
Allergies:
Medication required:
Dosage:
Date of last tetanus injection:
Medical Aid Scheme & Number (if applicable):
Name and ID number of main member:

PART 4 – Diet restrictions

Special diet restrictions – what food may you not eat due to medical or religious reasons?
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PART 5 – Contact person in case of emergency

Name:	Relationship:		
Home Phone:	Cell Phone:	Work Phone:	
Physical Address:			

PART 6 – Indemnity

I, (please print name and surname)being a responsible adult, absolve GIRL GUIDES South Africa and its Adult Leaders/Agents from liability for any loss, damage or injury of my person or effects arising from any reason whatsoever during the above event, including transportation to, from and during the event.

Signature:	Signature of witness: (Person outside the family)
	Name of witness (please print):
	Contact telephone number:
Date:	Date:

Kindly Note:

It is our duty as GIRL GUIDES South Africa to ensure that members and/or their guardians are aware of the relevant policies in place, for the protection of our members, and the rights these policies enshrine. GIRL GUIDES South Africa also subscribes to South African legislation and international conventions to ensure the protection of children. Our policies comply with the directives as described therein

GIRL GUIDES South Africa works for women and children. It is therefore important that the personal information of these vulnerable members of society is protected and handled with caution and care. It is with this in mind that GIRL GUIDE South Africa has a Protection of Personal Information Policy (hereinafter referred to as the "POPI Policy"). The POPI policy is there to ensure the protection of the personal information of all members and volunteers, and to ensure that every person's Constitutional right to privacy is protected.

The POPI Policy will be made available to the public via the organisation's website. In addition, a hard copy thereof will be made available for perusal at regional offices.

GIRL GUIDES South Africa understands that you are sharing your personal information with us, and that the information we collect is of a sensitive nature.

This policy applies to all GIRL GUIDE South Africa activities, including meetings, camps, outdoor activities and trainings, whether regionally, nationally or internationally. In addition, this policy applies to international members and/or third parties participating in any GIRL GUIDE South Africa activities within the Republic of South Africa.

Personal information is collected to register you as a member of GIRL GUIDES South Africa, and to ensure that you receive all the benefits associated to this membership. Your personal information is additionally used to compile reports in terms of the GIRL GUIDES South Africa Constitution. Your personal information is further collected to ensure that GIRL GUIDES South Africa complies with all relevant legislation requiring such collection, and to ensure the safety and protection of the rights of its members and volunteers, through the collection of medical information, dietary requirements and religious information within the context of meetings, camps and other activities.

Your personal information is only retained for as long as it is required to achieve the purpose it was collected for, or, for as long as required by law. Once your personal information is no longer required, the information is destroyed to the extent that any understandable reconstruction thereof is not possible.

All essential adult leaders/volunteers will have access to your personal information and access to your personal information will vary given the circumstances. However, your personal information will not be shared with a third party with the exception of medical emergencies, and only to the extent that such disclosure is necessary.

The data subject has the right to have her personal information processed in accordance with the conditions for lawful processing of personal information.

Because GIRL GUIDES South Africa deals with marginalised members of society, photographs of members and volunteers fall under the definition of personal information in terms of this policy.

As such, each member/volunteer is entitled to limit the collection of their photograph for any purpose.

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